**ADSPN COMMITTEE MEETING**

**MINUTES**

**November 4, 2022 10:00am**

**Tele-Conference via Zoom**

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| **TOPIC** | **DISCUSSION** | **CONCLUSIONS/**  **RECOMMENDATIONS** | **ACTIONS/**  **FOLLOW UP** | **RESPONSIBLE**  **PERSON** |
| CALL TO ORDER |  | The meeting was called to order at 10:04 am by C. Kumar |  |  |
| **Review of Minutes** | Minutes 9/30/2022 | Minutes reviewed | Motion to approve minutes and accept:  1st C. Campbell  2nd S. Richardson  Unanimously accepted with reservation to include a comment from S. Richardson that was omitted from the minutes. |  |
| **Treasurer's Report** | D. Penn | $50 received. Discussed the challenges in depositing small amounts into the bank account. $250 was spent on Ads in the NJ gala, and $9.99 was spent on the website. Savings account balance: $3976.91  Total account balance: 11,033.90 | Motion to approve and accept Treasurer's report:  1st: S. Richardson  2nd. C. Campbell  All in favour. |  |
| **Committee Reports**  **Membership** | D. Penn | Email sent to D. Penn with 14 paid memberships per C. Cebik. D. Penn states unsure if that many checks have been received but will verify for accuracy. S. Richardson had suggested that every member school may need to appoint individual school ambassadors to encourage faculty to become members. The ambassador will be responsible for collecting dues and sending membership renewal reminders. Committee members must also pay their dues and encourage faculty to join. |  |  |
| **Professional Action**  **NJ Action Coalition** | D. Penn | D Penn reported the NJAC had its 20th anniversary. Senator Vitale reviewed the current legislation with a $26 million bill that addresses nursing workforce issues during the conference. These include ensuring the CNA program is under BON, addressing nursing mental health issues, and residency programs.  D. Penn is also participating with the National Academy of Medicine (NAM) Future of Nursing workforce group focused on recruiting and retaining diverse student populations. Forty-four survey results have been received across ADN and BSN programs. The study focuses on social determinants of learning with an outcome of putting together a toolkit to be shared with schools to address challenges |  |  |
| **Education Scholarships** | Scholarships: S. Moore-Jervis | Deferred.  C. Campbell will send out reminders for the application deadline. The deadline is 11/25/2022 |  |  |
| **Education** | Educational Program: S. Richardson | The NCHASCN's spring conference is planned for April 21, 2023, as an in-person event at the Clarion Conference Center in Essington, PA. Topic- How to support students through effective remediation. The speaker will be Judy Herman through NurseTim. Covid brought about many challenges. Before covid, conferences cost $75 per member and $90 for non-members. Since covid, prices have increased across the board, hence the need to increase fees. $100 was suggested |  |  |
| **Nominating (2022-23 Nominations)** |  | S. Moore-Jervis – President-elect  A. Byll – Secretary  Ballots will be sent out for official confirmation |  |  |
| **Website** | C. Campbell | C. Campbell reported the website had been updated. 2022-2023 scholarship forms are up to date and posted. Asri has been added to the website as a secretary. |  |  |
| **Bylaws** | Last reviewed in 2017. | By-Laws reviewed and discussed. Areas that needed clarification were discussed. No changes were needed. The new annual report was outlined. Recommendations to include page numbers. It was also recommended to include electronic member dues payment.  Article V, section 2 was clarified: Meeting in November is challenging since it is the middle of the semester, and there was a meeting in September. Therefore, we discussed scheduling the meetings in September, February and June. | Next meeting 2/3/2302 and 6/9/2023.  All in favour |  |
| **School Updates** | S. Richardson  D. Penn  C. Kumar | The third quarter report – 82%, is the lowest. A new curriculum has been established and is in progress with Rowan. The last class with Lourdes will be in fall 2023. There will be a site visit due to the school's relocation in January 2023. Their site visit will be focused on resources  Third quarter report – 89.8%  Has not received the third quarter report yet. Seventy-three students graduated in JUNE 2022. So far, 7 students have not completed the NCLEX, and only 3 have failed the first attempt. | Discussion on NCLEX reviews ensued. S. Richardson has reviewed Archer and liked its content and presentation so far. Will discuss with ATI to identify if there can be any improvement with the current program since it appears the students are not engaging with the ATI NCLEX reviews. |  |

Respectfully submitted by: Asri Byll – Updated 6/14/2023

Date: 11/4/22

**Time**: 10 am **Committee:** ADSPN Board Meeting

**Place**: Conference Call- Zoom **Chairperson:** Coleen Kumar, President

**Members Present:**

Donna Penn

Carol Campbell

Shirley Richardson

Coleen Kumar

Asri Byll

**Members Excused:**

J. Gazdick

R. Beecher

Sharnee Moore-Jervis