**ADSPN COMMITTEE MEETING**

**MINUTES**

**September 30, 2022 10:00am**

**Tele-Conference via Zoom**

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| **TOPIC** | **DISCUSSION** | **CONCLUSIONS/****RECOMMENDATIONS** | **ACTIONS/****FOLLOW UP** | **RESPONSIBLE** **PERSON** |
| **CALL TO ORDER****Review of Minutes****Treasurer's****Report** **Committee Reports****Membership** **Professional Action****NJ Action Coalition****Education** **Scholarships****Education****Nominating (2022-23 Nominations)****Website****Bylaws****School Updates** | Minutes 6/17/2022Announcement Board Position – C. KumarD. Penn D. Penn (for R. Beecher)D. PennScholarships: S.Moore-Jervis Educational Program: S. RichardsonC. CampbellC. Kumar (Muhlenberg) S. Moore-Jervis (St. Francis)D. Penn (Holy Name) | Meeting called to order at 10:24am by C. KumarMinutes reviewedC. Kumar announced the ADSPN board still needs the secretary position filled. S. Moore-Jervis will check to see if A. Byll is interested in filling the secretary position.D. Penn presented the Treasurer’s Report. $75.00 in membership dues deposited, and additional $125 in membership dues pending deposit. $2500 paid to NJHA for yearly contract. Scholarships reduced to one (1) for a student from a member school ($1000) and one (1) for a faculty individual ADSPN member ($1000).Savings account balance: $3976.91Checking account balance: $7,141.95D. Penn reported only 8 paid members to date. C. Kumar remarked membership is falling off. S. Richardson stated the school’s may need to appoint individual school ambassadors to encourage faculty to become members. C. Kumar reiterated we need to stress to faculty the benefits of membership. D. Penn stated there is no representation from Trinitas School of Nursing on the board. C. Campbell suggested placing an ad in NJLN Gala journal to help promote our organization.D Penn reported the NJCCN and NJAC are supporting S2825 in NJ legislation currently. This bill addresses nursing workforce issues and includes 26.7 million in funding for nursing workforce issues.D. Penn is also participating with the National Academy of Medicine (NAM) Future of Nursing workforce group focused on the recruitment and retention of diverse student populations.D. Penn reported on NJNEWwhich is a new branch of NJCCN focused on the emotional wellbeing and mental health of nurses. NJNEW includes Stress First Aid training, Schwartz Rounds, and other peer support resources such as the Nurse2Nurse hotline.S. Moore-Jervis reported scholarship forms will be updated on the ADSPN website for 2022-2023. Student Scholarship for $1000, application deadline November 25, 2022. Faculty scholarship deadline is April 30, 2023.S. Richardson discussed the Fall educational program and suggested a panel discussion regarding the lessons learned from the pandemic and/or the mental health of nurses as the workshop focus. Tentative date November 11, 2022 pending availability of NJHA as workshop site. Discussion focused on possible topic area and having ATI consultant as the keynote speaker.The NCHASCN's spring conference is being planned for April 21, 2023 as in person event at the Clarion Conference Center in Essington PA. Topic and speaker still to be determined.C. Kumar reported the secretary position is open due to the retirement of M. Montufar. C. Kumar discussed the need to review the ADSPN bylaws in regard to the process to replace board members.S. Richardson reiterated the importance of a membership ambassador at each school to promote membership. S. Moore-Jervis states she sends membership reminder emails to faculty. C. Kumar suggested identifying someone on each program’s faculty to promote and collect ADSPN memberships.C. Campbell reported the website has been updated. 2022-2023 scholarship forms are posted. Board members have been updated on website.Tabled to November meetingThe school is still accepting COVID-19 vaccine exemptions from students. C. Kumar asked what other schools are doing. S. Richardson reported HR & legal hesitant to not grant exemptions to students. Students are looked upon as employees as opposed to contractors. S. Moore-Jervis reported clinical agencies require COVID vaccination with a no exemption stipulation. One student refused vaccine and took a LOA. S. Moore-Jervis reported the merger with Capital Health will be completed by 1/1/23. The merger is a move in a positive direction. Documentation of change in ownership is being sent to ACEN and NJBON. Sharnee thanked S. Richardson for her support and guidance in regard to the merger.D. Penn reported ACEN continuing accreditation site visit was held Sept 7-9. Site visit went well. Site visit team is recommending continuing accreditation noting compliance with all 6 standards with no areas identified as needing further development.  | Motion to approve minutes and accept:1st D. Penn2nd C. Campbell Unanimously accepted.C. Kumar asked if current board members could speak with their faculty regarding taking a position on the ADPSN boardMotion to approve and accept Treasurer’s report:1st: C. Campbell2nd. S. RichardsonAll in favor.C. Kumar will reach out to Trinitas to inquire if someone is interested in becoming involved.D. Penn made a motion to place a ½ page ad at a cost of $250 in the New Jersey League for Nursing’s upcoming gala journal. S. Richardson seconded. All in favor.InformationalS. Richardson to reach out to C. Cebik at NJHA for site availability and to K. Doorley for presenter.D. Penn will report back at the next meeting with the topic and speaker information. . | D. Penn will create and submit ad to NJLN. |

Respectfully submitted by: Donna Penn

Date: 9/30/22

**Time**: 10 am **Committee:** ADSPN Board Meeting

**Place**: Conference Call **Chairperson:** Coleen Kumar, President

**Members Present:**

Donna Penn

Carol Campbell

Shirley Richardson

Sharnee Moore-Jervis

Coleen Kumar

**Members Excused:**

J. Gazdick

R. Beecher