ADSPN COMMITTEE MEETING MINUTES 2/14/2020

TOPIC	DISCUSSION	CONCLUSIONS/ RECOMMENDATIONS	ACTIONS/ FOLLOW UP	RESPONSIBLE PERSON
CALL TO ORDER		Meeting called to order by D. Penn		
Review of Minutes	Minutes of 11/15/19 reviewed.	Correction made on page 5 Tinitas to read Trinitas.	Motion to approve minutes with the identified correction made by S. Richardson, seconded by M. Shemin Unanimously accepted.	
	Meeting moved from 2/7/19 to 2/14/19	D. Penn thanked members for accommodating the change in date.		
Treasurer's Report M. Shemin	Reviewed report	Since the last meeting, \$75 came in late for the educational program. Schools need to pay. Muhlenberg did not pay last year and this year. Owe \$3,000 at present. ADSPN awards 2 basic scholarships to student \$1000 each, and one faculty scholarship \$1000. Did receive 19 applications for student scholarship. Faculty applications		

		due by April 15. NJHA fee ranges between \$340 - \$400 but if pay by a certain date will get a discount. Website – Blue Host received a bill for registration after paid bill last year for a 2-year registration. Will call and get a refund or extend another 2 years. Doing well with the budget.	Motion to accept report made M. Montufar second by S. Richardson. Unanimously accepted.	
Committee Reports				
Membership	D. Penn gave report for R. Beecher	There are 34 individual memberships up from 29 and there are 2 lifetime members. Individual membership is \$25.		
Scholarship	S. Richardson	S. Richardson reported working with S. Moore-Jervis, there were 19 applications, and 5 were selected after the review. Left final decision up to S. Moore-Jervis. One was selected and one more to be decided on.		
Education	S. Richardson – fall program 2020	S. Richardson reported looking at Nurse Tim for topics and speaker. National Coalition program is April 3, 2020. Presenter Dr. Cynthia Clark. Can resend brochure. D. Penn sent to surrounding states. M. Shemin stated she needs a		

Nominating	J. Gazdick report	brochure. Requested suggestions for fall program, which is usually held late October/November. Finalize program at June meeting. J. Gazdick reported that 2021 is year where need nominations. 2020-2021 D. Penn President 2020- 2021 C. Kumar President Elect The committees that has the greatest workload is the Treasurer and Education. Need to send a letter to new members: C. Kumar, J.Gazdick, and S. Moore-Jervis. C. Kumar can help with letters for nomination.	
Website	S. Richardson reported for C. Campbell	The Website has been updates. Holy Name address change updated. C. Kumar has been added and will post minutes with corrections.	
2020-2021 Annual Report	D. Penn	D. Penn reported that the annual meeting is June 5th and need to submit reports 6 weeks prior to meeting. C. Cebik needs these reports to compile the report and submit for printing. Reports are due to C. Cebik by April 15.	

		D. De construction of the state
NCLEX Results	D. Penn	D. Penn reported that the 4 th
		quarter has been released and D.
		Walker the associate director
		published pass rates with names
		of individuals. All our programs are
		doing well.
Cita Minita	D. Donn	D. Penn reported that Raritan did
Site Visits	D. Penn	get full accreditation but has some
		areas to address. Did say website
		must be 100% accurate. The site
		visitors are meticulous but
		supportive. They will tell you
		exactly what they are looking for
		, , , , , , , , , , , , , , , , , , , ,
		before need to send any
		documents. Make sure website is
		up to date before send any
		documents.
		St. Francis Medical Center School
		of Nursing site visit is September
		15, 16, & 17. Trinitas is scheduled
		for a fall site visit.
		OLOL is being rebranded, and
Announcements	S. Richardson	renamed. School will be moving
		and looking at CMS regulations.
		This will precipitate a focus visit.
	D. Penn	Holy Name Medical with name
	D. Pellii	change for school and site will also
		have a visit.
		S. Richardson reported that the
		curriculum is moving to a concept
		based curriculum away from a

	traditional base. It is a mix right
	now.
	D. Penn report that they are also
	in the process of moving to a
	concept based curriculum.
Adjournment	Meeting adjourned at 10:45.
	Next meeting June 5th at the
	Hospital Association.

Respectfully submitted by:

Marilyn Montufar, Secretary

Time: 10 am Committee: ADSPN

Place: Conference Call Chairperson: Donna Penn, President

Members Present:

Donna Penn Shirley Richardson Martha Shemin Jennifer Gazdick

Members Absent:

Sharnee Moore-Jervis
Carol Campbell (Florida-conference)
Terri Merola
Colleen Kumar
Rose Beecher (clinical)