

**ADSPN COMMITTEE MEETING
MINUTES OF
2/8/2019**

	DISCUSSION	CONCLUSIONS/ RECOMMENDATIONS	ACTIONS/ FOLLOW UP	RESPONSIBLE PERSON
CALL TO ORDER		Meeting called by Dr. Richardson at 10 am.		
Review of Minutes	Minutes of 11/9/18	C. Campbell asked if the minutes were in a PDF format and if so send can it be sent to her as a word document so can fix format to put on Website.	No corrections. Motion to approve and accept minutes made by D. Penn and seconded by B. Ross.	
Announcement	<p>Dr. Richardson stated that before continue with the meeting, need to replace A. Shapire, as Chair Nominations Committee. A. Shapire is no longer at St. Francis.</p> <p>Dr. Richardson announced that she will remain Dean of Our Lady of Lourdes School of Nursing and will not be Dean of St. Francis School of Nursing.</p> <p>Dr. Richardson introduced Sharnee Moore-Jervis as the newly appointed Dean of St. Francis.</p>			

<p>Treasurer Report</p>	<p>Dr. Richardson also announced that Terry Merola will be joining in on the call and will continue on Professional Action Committee. Dr. Richardson stated this is important because don't have to go through the Governor to approve another candidate. Terri will stay on the New Jersey Action Coalition.</p> <p>M. Shemin reported that she attached a three page report to discuss.</p>	<p>M. Shemin reviewed Treasurer's report.</p> <p>Reviewed the cost of the speaker was \$1,845.12. The cost for the catering and room/equipment rental was \$2,188.32. The total expense of the program - \$5, 453.44.</p> <p>The total income for the program was \$2,605.00. The net total loss for program - \$2,848.44</p> <p>Discussed the charges and the cost of the speaker. Discussed the expenses for the speaker was \$1,845.12 in addition to the expenses for Nurse Tim (Company) Was \$1,420.</p> <p>T. Merola suggested looking for a local speaker. D. Penn stated,</p>		
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		<p>however, the speaker must be recognized.</p> <p>C. Hernandez stated need to look at getting new members. Discussed also the cost of membership. Cannot continue to lose money on the programs. Looked at menu offered at program at a lower price. Discussed the cost of individual school membership at \$1,500 and individual membership of \$25. The price for individual membership for programs is \$55. Suggestion made to increase price of program for ADSPN individual members be raised to \$70 or \$75. The price charged for the program is very low for such quality programs. Schools do have budgets for educational costs and can cover an increase in price.</p> <p>D. Penn stated she knew of a speaker, Tracy Ortelli, who could be considered for a program.</p> <p>Discussed possible ways to attract a larger audience to the program by changing the topic of the program from educational to topics that would attract nurses</p>		
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<p>Committee Reports:</p> <p>Membership</p> <p>Professional Action NJ Action Coalition (In need of replacement)</p>	<p>D. Penn stated there are no new members.</p> <p>T. Merola reported that research was done on LPN-RN programs. Focus was on satisfaction of LPNs in job role.</p> <p>Most LPNs wanted to go to obtaining their RN and some were satisfied to remain LPNs because that is what they want to be.</p> <p>T. Merola reported about new nursing residency programs. Hospitals who offer these programs to graduates do have a better orientation and do better. Rutgers is offering a mentoring workshop. Could have a program on mentoring workshops.</p> <p>Do have names of places that have residency and will email</p>	<p>Will present report next meeting.</p>		
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	<p>them. Will ask Victoria Fields to send this. These programs are expensive to run but found graduates stay. Found that hospitals who have regular orientation do not stay.</p> <p>ADSPN Student Scholarship only received from St. Francis Medical Center School of Nursing and Muhlenberg.</p>	<p>Winners of this scholarship were: Leslie Morgan – St. Francis Meka Stevens - St. Francis</p> <p>Discussed stop awarding the RN-BSN scholarship.</p>	<p>Motion to discontinue awarding the RN-BSN scholarship made 1st – B. Ross Unanimously agreed. None opposed. Will only continue with entry level and faculty scholarships.</p> <p>Motion to increase the fee of the program for members to \$75. Walk in price would be \$90. 1st B. Ross 2nd M. Montufar</p>	
<p>Scholarships</p>	<p>Education</p> <p>C. Hernandez discussed increasing cost of program to members. Should keep the fees like National Coalition \$75. Discussed the program lunch menu and cost which is \$18.25. If we do a box lunch would have to eat in the conference</p>	<p>C. Hernandez will explore the cost of the lunch with C. Cebik. Still need to provide a breakfast because people do travel far.</p>		

<p>Website</p> <p>NCLEX</p>	<p>room which would be very tight. If got a bigger room so can eat in the room, the cost of the room would increase.</p> <p>National Coalition program – Tim Bristol. D. Penn is chair</p> <p>ADSPN board members – two positions are open.</p> <p>C. Campbell stated needs to update and add new board members.</p> <p>Dr. Richardson stated she spoke with Dr. Gayle Pearson who related just got the results for the 4th quarter and will post. Will send out electronically.</p>	<p>Need replacement for Education and Nominating. Coleen Kumar – Dean of Muhlenberg and Sharnee Moore-Jervis – Dean of St. Francis were asked if they would willing to serve. Both related they would look at what position entailed. B. Ross stated she would help with nominating and C. Hernandez she would orient to Education position separate from this call.</p>		
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<p>Site Visits</p>	<p>OLOL ACEN visit – March 12 – 14, 2020. D. Penn did mock visit with faculty at OLOL. Muhlenberg visit – September 24 – 26, 2019 Holy Name – 2022 St. Francis – Spring 2020</p>			
<p>Other</p>	<p>D. Penn will send information on new Dean at Trinitas who was the Associate Dean.</p>			
<p>Adjournment</p>		<p>Motion to adjourn made by D. Penn 2nd by C. Campbell</p>		

Respectfully submitted by,

Marilyn Montufar

Time: 10 am

Place: Conference Call

Members Present:

Shirley Richardson
Teresa Merola
Bonny Ross
Martha Shemin
Carol Campbell
Donna Penn
Coleen Kumar
Sharnee Moore-Jervis
Marilyn Montufar

Committee: ADSPN

Chairperson: Dr. Shirley Richardson, President

Members Absent:

Rose Beecher